

**Minutes of Economic Development and Tourism Advisory Committee**  
**Thursday 22 October 2020 at 2.30pm**  
**Old RFS Building, Coonabarabran**

**Present:** Cr Capel, Cr P Shinton, Cr K Brady, J Young, S Edwards, D Burton, L Cutts, B Condon, J Whittall, L Ryan and J Houghton.

**Observing:** R James

Cr Capel chaired the meeting

**Meeting Opened:** 2.30pm

**Apologies**

Nil

**1 Declaration of Pecuniary and Non-Pecuniary Interests**

Nil

**2 Terms of Reference for Economic Development and Tourism Committee**

**Action:** Manager EDT to make the following changes to the committee's terms of reference:

- Remove September 2020
- None voting Council staff representative
- Warrumbungle National Park and Baradine Area Office National Parks and Wildlife Service members are combined to one member named National Parks
- Members are to nominate alternatives to attend meetings if the main member cannot attend
- Observers can attend meetings at the discretion of the Chair
- Remove 'third Monday of quarterly meeting month'
- Formal substitutes to be added to Terms of Reference

**Action:** To send letter to all EDT representative organisations requesting formal notification if they would like to continue to be member of EDT committee

**Recommendation:** To amend the EDT committee Terms of Reference, and to send letters to representative organisations for formal notification to continue as a member or not.

**A Capel/J Young**

**Meeting Closed:** 3.25pm

**Next Meeting:** Monday 23 November at 2.30pm

**RECOMMENDATIONS**

That Council accepts the minutes of the EDT Emergency Meeting on Thursday 22 October 2020.